TANZANIA PETROLEUM DEVELOPMENT CORPORATION

CAREER OPPORTUNITY

MANAGING DIRECTOR

Tanzania Petroleum Development Corporation (TPDC) is a National Institution established in 1969 with a mandate to undertake petroleum development. TPDC has its headquarters in Dar es Salaam and carries its operations in selected petroleum potential areas throughout the country, including the continental shelf of Tanzania. The Corporation is currently operating in partnership with international oil companies under Production Sharing Agreements (PSA). Using this arrangement in recent years, major discoveries of natural gas have been made, both onshore and offshore. These discoveries provide TPDC with significant growth potential, with corresponding increased managerial and operational challenges across the petroleum value chain ranging from upstream, midstream to downstream. To cope with such dynamic managerial and operational challenges, TPDC is looking for an experienced, dynamic, energetic, visionary and qualified candidate to apply for the position of a Managing Director. The Managing Director is the Chief Executive Officer of the Corporation and is expected to operate in this dynamic

and challenging environment of potential growth, to provide strategic leadership and deliver results efficiently, expeditiously and in line with the national policies and development aspirations as articulated in various national and sector plans and strategies. Specific day to day duties and responsibilities of the Managing Director of the TPDC are as follows:-

1.0 PRINCIPAL DUTIES AND RESPONSIBILITIES

1.1 Provides strategic leadership and operational direction of the Corpcration.

1.2 Formulates corporate vision, objectives, strategies of the corporation for realization of the sector growth and its contribution to the Tanzanian economy.

1.3 Formulates, translates, and implements operational petroleum sector polices that govern the petroleum value chain ranging from upstream, midstream to downstream.

1.4 Implements petroleum sub sector policies to achieve objectives and vision of the corporation

1.5 Implements directives of the Board of Directors pursuant to Corporate policies, relevant Acts and regulations governing the Industry

1.6 Ensures that the Corporation's resources, both human, financial and physical are nurtured, developed, managed and harnessed optimally

1.7 Ensures adequate mechanisms for internal control and monitoring are in place

1.8 Advises the Board of Directors on matters related to all activities under the Corporation's mandate and on the policies affecting them

1.9 Oversees the operations of the Corporation and any other matters affecting the Corporation, subsidiaries and associated companies

1.10 Develops appropriate financing plan for the Corporation and its subsidiaries and associated companies for Board's approval

1.11 Develops adequate mechanism to ensure that subsidiaries and associated companies operate in accordance to their mandate and management best practices

1.12 Liaises with the Ministry responsible for petroleum affairs to ensure that the Corporation provides full support and assistance in pursuing national objectives

1.13 Prepares and submits to the Board annual plans, budgets, and periodic reports as stipulated in the Acts and regulations governing the Corporation

1.14 Ensures effective human capital policies and strategies in line with overall Corporate strategy, including recruitment, staff development, retention and performance

1.15 Monitors performance of senior staff, including matters of integrity, transparency and compliance with the governing policies, rules, regulations and codes of conduct.

1.16 Performs any other duties assigned to him/her by the relevant authorities as may be called upon from time to time.

2.0 DESIRED PROFESSIONAL QUALIFICATIONS

The candidate for this position must hold a university degree from a recognized institution in any of the following fields: geosciences, engineering, management, accounting, finance, law, economics, or related fields with a minimum of fifteen (15) years of working experience, of which ten (10) must be in a senior managerial position and involvement in corporate strategy formulation, policy development, and project management. A holder of post graduate degree preferably at the PhD level in the relevant academic field will be of added advantage.

The candidate must possess adequate knowledge on the practice of oil and gas industry, including its international context. Past experience in a large organization dealing with petroleum, petrochemicals or related industry will be an added advantage.

3.0 DESIRED ATTRIBUTES AND COMPETENCES

3.1 Must be visionary, proactive and forward looking
3.2 Must be innovative and results-oriented
3.3 Must have the ability to maintain a multi-task focus
3.4 Must be consumer oriented and focused on strategic stakeholders
3.5 Must demonstrate integrity and professionalism
3.6 Must demonstrate ability to handle community relationships, disputes and conflicts arising from investments in different locations
3.7 Must be able to deal effectively with demanding situations and to respond with speed

3.8 Must be able to work independently and under tight time schedules

3.9 Must be able to manage continuity, change and transition.

4.0 AGE LIMIT

Not more than 50 years.

5.0 REMUNERATION

Remuneration package shall be negotiated with a successful candidate.

6.0 TERMS OF EMPLOYMENT

The terms of employment shall be contractual for a term of 5 years, renewable upon satisfactory performance.

7.0 MODE OF APPLICATION

(i) Interested and suitable candidates should submit their application letters along with their curriculum vitae, indicating current email and telephone contacts

(ii) Certified copies of relevant certificates and one recent passport size photograph should be attached to their application letters

(iii) Each applicant must provide names and contact details of two reputable referees

(iv) Applications without relevant documents will not be considered

(v) Only short listed candidates will be contacted

Applications must reach the undersigned by REGISTERED MAIL on or before 15th of April 2014:

The Chairman
TPDC Board of Directors
Tanzania Petroleum Development Corporation
P.O. Box 2774
Dar es Salaam
Tanzania