

## VACANCY

# PROJECT MANAGER MATERNAL AND NEWBORN HEALTH CARE PROGRAMME



Comprehensive Community Based Rehabilitation in Tanzania (CCBRT) is a locally registered NGO first established in 1994. It is the largest indigenous provider of disability and rehabilitation services in the country. CCBRT aims to empower people with disabilities and their families, improve their quality of life, and ensure access to medical and rehabilitative treatment. Committed to preventing disabilities wherever possible, CCBRT is also engaged in extensive maternal and newborn healthcare (MNHC) activities and is currently constructing a Maternity and Newborn Hospital which will serve as a referral centre for high risk and emergency deliveries in the region of Dar es Salaam and the Eastern Zone of Tanzania.

CCBRT is looking for a Project Manager to lead the CCBRT Maternal and Newborn Healthcare Programme in the next stage of the completion of the new Maternity and Newborn Hospital as well as the operational preparation before its opening.

### Accountabilities:

- Leading the MH project and a multi-disciplinary internal project team: Quality & Safety, Capacity Building, Construction & Administration, Referral Services, Family Planning and Human Resources Development for the Hospital.
- Strengthening the CCBRT internal collaboration and alignment, high performance and learning culture. ensure full alignment with all existing support services of CCBRT.
- Ensures the completion of the construction and operationalisation of the Maternity and Newborn Hospital (MH) within given time line and budget restrictions.
- Assist the CEO in formulating the TOR and implementation of the business and financial plan, policies to deliver the MH services project, including revenue/expenditure and capital investment required.
- Budget responsibility to ensure cost optimization as well as compliance to all contractual agreements in the implementation of the project.
- Leading the development of the CCBRT MH marketing and communications plan in preparation of the opening of the hospital and creating public awareness on the functioning of the hospital as referral centre in the region.
- Collaborate with the Human resources department in the implementation of the recruitment strategy to ensure the MH human capital capacity to achieve the MH objectives.
- Adherence to national guidelines and standards. Formulate and implement policy and procedures to ensure good governance, efficiencies to ensure the MH project delivery.
- Relationship management of all stakeholders (local and international, including local authorities) to ensure collaboration and the meeting of stakeholder requirements.
- Work in close collaboration with the CEO and Disability Hospital management to maximise economies of scale.

### Work Experience / Skills:

- At least 7 years' experience in project management in an emerging economy and multi-cultural working environment.
- Proven experience in managing construction or renovation projects preferably in the health sector
- Experience in \$M project grants management
- Demonstrates leadership ability to build and manage a large team of multi-disciplinary professionals
- Demonstrates consultative problem solving to arrive at solutions to complex issues
- Experience with funding agencies in an international setting (e.g. International Donors)
- Strong computer skills in Excel, Word, and PowerPoint.
- Must possess strong writing and verbal communication skills.
- Excellence at working both independently (self-motivated) and in a team-oriented, collaborative environment
- Excellent proficiency in English language, knowledge of Kiswahili is an asset

### Qualifications:

- Minimum of a Master's degree in project management, development studies or health related field

We are an equal opportunities employer people with disabilities are encouraged to apply. Please submit a letter of Application or curriculum vitae with two references and maximum one page cover letter on why you believe you are the right candidate for this position. Please send it via email to: [recruitment@ccbrt.or.tz](mailto:recruitment@ccbrt.or.tz) or by post to the Human Resources Department, P.O Box 23310, Dar es Salaam, Tanzania. Tel: +255 (0) 22 260 1543, +255 (0) 22 260 2192 Website: [www.ccbtr.or.tz](http://www.ccbtr.or.tz)

**Closing date for Applications 15<sup>th</sup> May 2015. Only shortlisted candidates will be contacted.**